

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR12611342
POSITION NO: 240690
POSITION TITLE: _____

DATE POSTED: 01/19/16
CLOSING DATE: OUF

Wildlife Conservation Officer

DEPARTMENT NAME / WORKSITE: DNR / Fish and Wildlife Department / Tuba City, AZ
WORK DAYS: Monday - Friday REGULAR FULL TIME: GRADE/STEP: AB62A
WORK HOURS: 8am-5pm PART TIME: NO. OF HRS./WK.: _____ \$ 34,028.80 PER ANNUM
SEASONAL: DURATION : _____ \$ 16.36 PER HOUR
TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Patrol assigned areas to enforce wildlife and fish statutes, rules and regulations; makes contact with users and non-users checking for proper permits, licenses, certificates and records of wildlife, plants and other natural resources taken; investigates violations of Navajo Nation and federal laws and regulations; interviews witnesses; interrogates suspects, searches for and secures evidence; seizes illegal fish and wildlife harvest and other natural resources; secures and serves search warrants; makes arrests; issues warning of citations for violations; testifies in courts, as required. Takes creel census surveys at Navajo Nation lakes; assists with annual fish stocking; assists wildlife biologist during big game hunts by collecting samples from harvested animals; monitors golden eagle nest sites during gathering season; assists with annual big game surveys using aircraft and ground patrols; prepares written reports on law enforcement and management activities; collaborates with and assists other law enforcement activities; conducts and/or assists with hunter education and other education classes; makes presentations to community and school groups as requested.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- High school diploma or GED; and successful completion of an approved Basic Law Enforcement Training Program; and one (1) year law enforcement experience.

Preferred Qualifications:

- An Associates degree in Wildlife Management or Criminal Justice; Basic Law Enforcement Training Program.

Special Requirements:

- Possess a valid state drivers license and the ability to obtain a Navajo Nation Operator's Permit within 90 days of date of hire.
- Successful completion of job related training.
- Work requires walking in outdoor settings with exposure to weather conditions and lifting 150lbs on an infrequent basis. Work alone in remote areas. Must maintain law enforcement commission with annual training.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of federal, state and tribal laws, rules and regulations governing fish and Wildlife. Knowledge of legal procedures involved in the apprehension and prosecution of violators. Knowledge of investigative methods and techniques. Knowledge of wildlife conservation and management principles and practices. Skill in analyzing situations quickly and objectively to determine proper course of action. Skill in maintaining calm during emergencies. Skill in use of assigned weapons. Skill establishing and maintaining effective working relationships. Skill in verbal and written communication. Ability to enforce laws tactfully, firmly and impartially.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.