

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: EPA01516892 DATE POSTED: 01/10/19  
 POSITION NO: 936108 CLOSING DATE: 01/24/19  
 POSITION TITLE: Senior Environmental Specialist

DEPARTMENT NAME / WORKSITE: NNEPA - Air & Toxics Department/Air Quality Control Program/Fort Defiance, Arizona  
 WORK DAYS: Monday - Friday REGULAR FULL TIME:  GRADE/STEP: AR66A  
 WORK HOURS: 8:00 am - 5:00 pm PART TIME:  NO. OF HRS./WK.: \_\_\_\_\_ \$ 49,192.00 PER ANNUM  
 SENSITIVE  SEASONAL:  DURATION : \_\_\_\_\_ \$ 23.65 PER HOUR  
 NON-SENSITIVE  TEMPORARY:  \_\_\_\_\_

**DUTIES AND RESPONSIBILITIES:**

Under supervision, performs professional level air quality work in the Air Monitoring Section, Air Quality Control Program, in implementing the air monitoring network (AMN). Will perform various complex and specialized work requiring considerable professional knowledge and use of significant independent judgment. Incumbent will ensure the AMN is equipped to measure criteria air pollutants and meteorological conditions; establish/operate air quality testing, monitoring and measuring equipment for data collection and ensuring data is reported timely to the national air quality system database (AQS). Meet Quality Control and Quality Assurance controls in samples collection, shipment, recordkeeping, maintains Quality Assurance Project Plans (QAPPs) for specific criteria pollutants. Analyzes air quality, meteorology, and emissions data to generate air pollution forecasts, ambient air quality trends, uses photochemical and dispersion models to develop air quality attainment plans, goals, and other reports and recommendations as required. Identifies and assesses air pollution control strategies for inclusion in long range air quality programs/projects; quantitatively assesses environmental benefits and economic impacts of new pollution control strategies, proposed rules, regulations, prepares and provides general, technical and policy presentations to a variety of stakeholder interests, provides quality control review of data generated by the air monitoring network, develops proposals for special air quality research studies, coordinates implementation of associated contracts/grants. Serves as a technical authority, provides Section lead direction to other technical, administrative staff in meeting program goals while adhering to applicable policies, guidelines, rules and regulations. Responds to public inquiries, concerns, complaints about emissions and recommends control measures.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A Bachelor's Degree in Physical Science, Biology, Chemistry, Environmental Science, or closely related field; and two (2) years of experience working with environmental programs and/or projects.

**Special Requirements:**

- Possess a valid state's driver's license.

*(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Knowledge of applicable federal and tribal environmental laws as related to air quality compliance; experience with Microsoft applications (Word, Excel, Access). Advanced knowledge of collecting, analyzing, and interpreting environmental data. Excellent interpersonal, organizational, oral and technical writing. Navajo speaking preferred.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***