

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR08322564

DATE POSTED: 01/07/22

POSITION NO: 240685

CLOSING DATE: 01/28/2022 by 5pm

POSITION TITLE: Archaeologist

DEPARTMENT NAME / WORKSITE: DNR Navajo Nation Heritage & Historic Preservation Department / Window Rock, Arizona

WORK DAYS: Monday-Friday REGULAR FULL TIME: GRADE/STEP: BQ64A

WORK HOURS: 8am - 5pm PART TIME: NO. OF HRS./WK.: _____ \$ 45,266.08 PER ANNUM

SENSITIVE SEASONAL: DURATION : _____ \$ 21.66 PER HOUR

NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Conducts cultural resource inventories, assessments, prepares technical reports to sponsors, make evaluations and recommendations of historic properties identified and documented and applies federal legislation. Also provides technical and professional expertise and guidance to Navajo Nation officials and federal representatives on preservation issues and pertaining to archaeological and historical resources protected by the federal and tribal laws. Coordinates and communicates with sponsors and the local Navajo communities on impacts of proposed projects.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in Anthropology or Archaeology or related field; and one (1) year of experience in archaeological inventories and/or excavations; or an equivalent combination of education, training, and experience which provides the capabilities to perform the described duties.

Special Requirements:

- Possess a valid state drivers license. Must obtain tribal driving permit with 90 days of hire.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of archaeological principals, methodology, and techniques. Has knowledge of NRHP, ARPA regulations, and analyzing prehistoric and historic artifacts. Knowledge of TCPS, and Navajo cultural and historic sites.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.