THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

Requisition No: **DNR0122744** Date Posted: **01/03/11**
POSITION NO: 241696 Closing Date: **OUF**
CLASS CODE: 3037
POSITION TITLE: Reclamation Specialist
DEPARTMENT NAME: Minerals Department (Surface Mining Program)
DEPARTMENT NO: 12 WORKSITE LOCATION: Window Rock, Arizona
WORKS DAYS/HOURS: POSITION TYPE: GRADE: N660A
Days: MON-FRI Permanent: ☑ SALARY:
Hours: 8AM-5PM Temporary: ☐ Duration: $ $43,451.20 Per Annum
Part-Time: ☐ No. of Hrs/Wk: 40 $ 20.89 Per Hour

DUTIES AND RESPONSIBILITIES:
Inspection of coal mining operations; Review of surface mining permit application packages (PAP); Review of midterm review documents. Conduct administrative review on surface mining operations, water quality, soil stabilization contours, revegetation, and environmental protection relative to regulations and the approval mining plans. Act as liaison between the U. S. Office of Surface Mining Reclamation & Enforcement (OSMRE) staff and the Navajo Nation Minerals Department. Coordinate with the U.S. Bureau of Indian Affairs (BIA) in monitoring surface disturbance and the initiation of the long-range livestock and range management plans for the revegetated mining lands Provide information and other documentation to interested parties regarding all aspects of surface mining and reclamation operations.

QUALIFICATION REQUIREMENTS:
Education and Training:
A Bachelor of Science degree in Mining Engineering or a closely related field; and

Experience:
Three (3) years of progressively responsible engineering and reclamation experience or an equivalent combination of education, training and experience which provides the capabilities to perform the described duties. *(to receive full credit for education/training applicant must submit copies of college transcript, certificates, diploma, etc.)*

Special Knowledge, Skills and Abilities:
Must be able to use personal computer and have effective communication skills

License/Certification Requirements:
Valid State Drivers License

VETERANS' PREFERENCE APPLIES
THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***