



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT

RELEASE OF INFORMATION

PERSONNEL RECORD OF: _____ **DATE:** _____

SOCIAL SECURITY #: _____

DEPARTMENT: _____

EMPLOYMENT STATUS: _____ **ACTIVE** _____ **INACTIVE**

PURPOSE OF DISCLOSURE: _____

INFORMATION TO BE RELEASED

| | | | |
|----------------------|-------|------------------------------|-------|
| SOCIAL SECURITY CARD | _____ | COLLEGE TRANSCRIPT(S) | _____ |
| CERTIFICATE(S) | _____ | PERFORMANCE APPRAISAL (EPAF) | _____ |
| APPLICATION(S) | _____ | MEMORANDUM(S) | _____ |
| RESUME | _____ | PERSONNEL ACTION FORMS (PAF) | _____ |
| DIPLOMA | _____ | OTHER | _____ |

DATES OF EVENTS: _____

RELEASE OF ENTIRE PERSONNEL RECORD REQUIRES TEN (10) WORKING DAYS

I hereby grant authorization:

Information released by DPM Personnel:

Signature

Human Resources Records Clerk

DEPARTMENT OF PERSONNEL MANAGEMENT

P.O. BOX 7080 WINDOW ROCK, AZ 86515

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