## EMPLOYEE PERFORMANCE APPRAISAL FORM (EPAF) AND STEP INCREASE AND MERIT PAY BONUS RECOMMENDATION/APPROVAL FORM (RAF)
## SUBMISSION SCHEDULE FOR RATING PERIOD OCTOBER 1, 2012 TO SEPTEMBER 30, 2013

| ANNIV DATE | EPAF DUE - DPM | RAF DUE - DPM |
|---|---|---|
| 10/01/12 | 11/30/12 | 12/30/12 |
| 10/02/12 | 12/01/12 | 12/31/12 |
| 10/03/12 | 12/02/12 | 01/01/13 |
| 10/04/12 | 12/03/12 | 01/02/13 |
| 10/05/12 | 12/04/12 | 01/03/13 |
| 10/06/12 | 12/05/12 | 01/04/13 |
| 10/07/12 | 12/06/12 | 01/05/13 |
| 10/08/12 | 12/07/12 | 01/06/13 |
| 10/09/12 | 12/08/12 | 01/07/13 |
| 10/10/12 | 12/09/12 | 01/08/13 |
| 10/11/12 | 12/10/12 | 01/09/13 |
| 10/12/12 | 12/11/12 | 01/10/13 |
| 10/13/12 | 12/12/12 | 01/11/13 |
| 10/14/12 | 12/13/12 | 01/12/13 |
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| 10/23/12 | 12/22/12 | 01/21/13 |
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| 10/29/12 | 12/28/12 | 01/27/13 |
| 10/30/12 | 12/29/12 | 01/28/13 |
| 10/31/12 | 12/30/12 | 01/29/13 |
| 11/01/12 | 12/31/12 | 01/30/13 |
| 11/02/12 | 01/01/13 | 01/31/13 |
| 11/03/12 | 01/02/13 | 02/01/13 |
| 11/04/12 | 01/03/13 | 02/02/13 |
| 11/05/12 | 01/04/13 | 02/03/13 |
| 11/06/12 | 01/05/13 | 02/04/13 |
| 11/07/12 | 01/06/13 | 02/05/13 |
| 11/08/12 | 01/07/13 | 02/06/13 |
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| 11/18/12 | 01/17/13 | 02/16/13 |
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| 11/26/12 | 01/25/13 | 02/24/13 |
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| 11/28/12 | 01/27/13 | 02/26/13 |
| 11/29/12 | 01/28/13 | 02/27/13 |
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| 12/02/12 | 01/31/13 | 03/02/13 |
| 12/03/12 | 02/01/13 | 03/03/13 |
| 12/04/12 | 02/02/13 | 03/04/13 |
| 12/05/12 | 02/03/13 | 03/05/13 |
| 12/06/12 | 02/04/13 | 03/06/13 |
| 12/07/12 | 02/05/13 | 03/07/13 |
| 12/08/12 | 02/06/13 | 03/08/13 |
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| 12/15/12 | 02/13/13 | 03/15/13 |
| 12/16/12 | 02/14/13 | 03/16/13 |
| 12/17/12 | 02/15/13 | 03/17/13 |
| 12/18/12 | 02/16/13 | 03/18/13 |
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| 12/25/12 | 02/23/13 | 03/25/13 |
| 12/26/12 | 02/24/13 | 03/26/13 |
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| 12/28/12 | 02/26/13 | 03/28/13 |
| 12/29/12 | 02/27/13 | 03/29/13 |
| 12/30/12 | 02/28/13 | 03/30/13 |
| 12/31/12 | 03/01/13 | 03/31/13 |
| 1/1/13 | 03/02/13 | 04/01/13 |
| 1/2/13 | 03/03/13 | 04/02/13 |
| 1/3/13 | 03/04/13 | 04/03/13 |
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| 1/18/13 | 03/19/13 | 04/18/13 |
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| 1/29/13 | 03/30/13 | 04/29/13 |
| 1/30/13 | 03/31/13 | 04/30/13 |
| 1/31/13 | 04/01/13 | 05/01/13 |

## EMPLOYEE PERFORMANCE APPRAISAL FORM (EPAF) AND STEP INCREASE AND MERIT PAY BONUS RECOMMENDATION/APPROVAL FORM (RAF)
## SUBMISSION SCHEDULE FOR RATING PERIOD OCTOBER 1, 2012 TO SEPTEMBER 30, 2013

| ANNIV DATE | EPAF DUE - DPM | RAF DUE - DPM |
|---|---|---|
| 02/01/13 | 04/02/13 | 05/02/13 |
| 02/02/13 | 04/03/13 | 05/03/13 |
| 02/03/13 | 04/04/13 | 05/04/13 |
| 02/04/13 | 04/05/13 | 05/05/13 |
| 02/05/13 | 04/06/13 | 05/06/13 |
| 02/06/13 | 04/07/13 | 05/07/13 |
| 02/07/13 | 04/08/13 | 05/08/13 |
| 02/08/13 | 04/09/13 | 05/09/13 |
| 02/09/13 | 04/10/13 | 05/10/13 |
| 02/10/13 | 04/11/13 | 05/11/13 |
| 02/11/13 | 04/12/13 | 05/12/13 |
| 02/12/13 | 04/13/13 | 05/13/13 |
| 02/13/13 | 04/14/13 | 05/14/13 |
| 02/14/13 | 04/15/13 | 05/15/13 |
| 02/15/13 | 04/16/13 | 05/16/13 |
| 02/16/13 | 04/17/13 | 05/17/13 |
| 02/17/13 | 04/18/13 | 05/18/13 |
| 02/18/13 | 04/19/13 | 05/19/13 |
| 02/19/13 | 04/20/13 | 05/20/13 |
| 02/20/13 | 04/21/13 | 05/21/13 |
| 02/21/13 | 04/22/13 | 05/22/13 |
| 02/22/13 | 04/23/13 | 05/23/13 |
| 02/23/13 | 04/24/13 | 05/24/13 |
| 02/24/13 | 04/25/13 | 05/25/13 |
| 02/25/13 | 04/26/13 | 05/26/13 |
| 02/26/13 | 04/27/13 | 05/27/13 |
| 02/27/13 | 04/28/13 | 05/28/13 |
| 02/28/13 | 04/29/13 | 05/29/13 |
| 03/01/13 | 04/30/13 | 05/30/13 |
| 03/02/13 | 05/01/13 | 05/31/13 |
| 03/03/13 | 05/02/13 | 06/01/13 |
| 03/04/13 | 05/03/13 | 06/02/13 |
| 03/05/13 | 05/04/13 | 06/03/13 |
| 03/06/13 | 05/05/13 | 06/04/13 |
| 03/07/13 | 05/06/13 | 06/05/13 |
| 03/08/13 | 05/07/13 | 06/06/13 |
| 03/09/13 | 05/08/13 | 06/07/13 |
| 03/10/13 | 05/09/13 | 06/08/13 |
| 03/11/13 | 05/10/13 | 06/09/13 |
| 03/12/13 | 05/11/13 | 06/10/13 |
| 03/13/13 | 05/12/13 | 06/11/13 |

| ANNIV DATE | EPAF DUE - DPM | RAF DUE - DPM |
|---|---|---|
| 03/14/13 | 05/13/13 | 06/12/13 |
| 03/15/13 | 05/14/13 | 06/13/13 |
| 03/16/13 | 05/15/13 | 06/14/13 |
| 03/17/13 | 05/16/13 | 06/15/13 |
| 03/18/13 | 05/17/13 | 06/16/13 |
| 03/19/13 | 05/18/13 | 06/17/13 |
| 03/20/13 | 05/19/13 | 06/18/13 |
| 03/21/13 | 05/20/13 | 06/19/13 |
| 03/22/13 | 05/21/13 | 06/20/13 |
| 03/23/13 | 05/22/13 | 06/21/13 |
| 03/24/13 | 05/23/13 | 06/22/13 |
| 03/25/13 | 05/24/13 | 06/23/13 |
| 03/26/13 | 05/25/13 | 06/24/13 |
| 03/27/13 | 05/26/13 | 06/25/13 |
| 03/28/13 | 05/27/13 | 06/26/13 |
| 03/29/13 | 05/28/13 | 06/27/13 |
| 03/30/13 | 05/29/13 | 06/28/13 |
| 03/31/13 | 05/30/13 | 06/29/13 |
| 04/01/13 | 05/31/13 | 06/30/13 |
| 04/02/13 | 06/01/13 | 07/01/13 |
| 04/03/13 | 06/02/13 | 07/02/13 |
| 04/04/13 | 06/03/13 | 07/03/13 |
| 04/05/13 | 06/04/13 | 07/04/13 |
| 04/06/13 | 06/05/13 | 07/05/13 |
| 04/07/13 | 06/06/13 | 07/06/13 |
| 04/08/13 | 06/07/13 | 07/07/13 |
| 04/09/13 | 06/08/13 | 07/08/13 |
| 04/10/13 | 06/09/13 | 07/09/13 |
| 04/11/13 | 06/10/13 | 07/10/13 |
| 04/12/13 | 06/11/13 | 07/11/13 |
| 04/13/13 | 06/12/13 | 07/12/13 |
| 04/14/13 | 06/13/13 | 07/13/13 |
| 04/15/13 | 06/14/13 | 07/14/13 |
| 04/16/13 | 06/15/13 | 07/15/13 |
| 04/17/13 | 06/16/13 | 07/16/13 |
| 04/18/13 | 06/17/13 | 07/17/13 |
| 04/19/13 | 06/18/13 | 07/18/13 |
| 04/20/13 | 06/19/13 | 07/19/13 |
| 04/21/13 | 06/20/13 | 07/20/13 |
| 04/22/13 | 06/21/13 | 07/21/13 |
| 04/23/13 | 06/22/13 | 07/22/13 |

| ANNIV DATE | EPAF DUE - DPM | RAF DUE - DPM |
|---|---|---|
| 04/24/13 | 06/23/13 | 07/23/13 |
| 04/25/13 | 06/24/13 | 07/24/13 |
| 04/26/13 | 06/25/13 | 07/25/13 |
| 04/27/13 | 06/26/13 | 07/26/13 |
| 04/28/13 | 06/27/13 | 07/27/13 |
| 04/29/13 | 06/28/13 | 07/28/13 |
| 04/30/13 | 06/29/13 | 07/29/13 |
| 05/01/13 | 06/30/13 | 07/30/13 |
| 05/02/13 | 07/01/13 | 07/31/13 |
| 05/03/13 | 07/02/13 | 08/01/13 |
| 05/04/13 | 07/03/13 | 08/02/13 |
| 05/05/13 | 07/04/13 | 08/03/13 |
| 05/06/13 | 07/05/13 | 08/04/13 |
| 05/07/13 | 07/06/13 | 08/05/13 |
| 05/08/13 | 07/07/13 | 08/06/13 |
| 05/09/13 | 07/08/13 | 08/07/13 |
| 05/10/13 | 07/09/13 | 08/08/13 |
| 05/11/13 | 07/10/13 | 08/09/13 |
| 05/12/13 | 07/11/13 | 08/10/13 |
| 05/13/13 | 07/12/13 | 08/11/13 |
| 05/14/13 | 07/13/13 | 08/12/13 |
| 05/15/13 | 07/14/13 | 08/13/13 |
| 05/16/13 | 07/15/13 | 08/14/13 |
| 05/17/13 | 07/16/13 | 08/15/13 |
| 05/18/13 | 07/17/13 | 08/16/13 |
| 05/19/13 | 07/18/13 | 08/17/13 |
| 05/20/13 | 07/19/13 | 08/18/13 |
| 05/21/13 | 07/20/13 | 08/19/13 |
| 05/22/13 | 07/21/13 | 08/20/13 |
| 05/23/13 | 07/22/13 | 08/21/13 |
| 05/24/13 | 07/23/13 | 08/22/13 |
| 05/25/13 | 07/24/13 | 08/23/13 |
| 05/26/13 | 07/25/13 | 08/24/13 |
| 05/27/13 | 07/26/13 | 08/25/13 |
| 05/28/13 | 07/27/13 | 08/26/13 |
| 05/29/13 | 07/28/13 | 08/27/13 |
| 05/30/13 | 07/29/13 | 08/28/13 |
| 05/31/13 | 07/30/13 | 08/29/13 |
| 06/01/13 | 07/31/13 | 08/30/13 |
| 06/02/13 | 08/01/13 | 08/31/13 |
| 06/03/13 | 08/02/13 | 09/01/13 |

## EMPLOYEE PERFORMANCE APPRAISAL FORM (EPAF) AND STEP INCREASE AND MERIT PAY BONUS RECOMMENDATION/APPROVAL FORM (RAF)
## SUBMISSION SCHEDULE FOR RATING PERIOD OCTOBER 1, 2012 TO SEPTEMBER 30, 2013

| ANNIV DATE | EPAF DUE - DPM | RAF DUE - DPM |
|---|---|---|
| 06/04/13 | 08/03/13 | 09/02/13 |
| 06/05/13 | 08/04/13 | 09/03/13 |
| 06/06/13 | 08/05/13 | 09/04/13 |
| 06/07/13 | 08/06/13 | 09/05/13 |
| 06/08/13 | 08/07/13 | 09/06/13 |
| 06/09/13 | 08/08/13 | 09/07/13 |
| 06/10/13 | 08/09/13 | 09/08/13 |
| 06/11/13 | 08/10/13 | 09/09/13 |
| 06/12/13 | 08/11/13 | 09/10/13 |
| 06/13/13 | 08/12/13 | 09/11/13 |
| 06/14/13 | 08/13/13 | 09/12/13 |
| 06/15/13 | 08/14/13 | 09/13/13 |
| 06/16/13 | 08/15/13 | 09/14/13 |
| 06/17/13 | 08/16/13 | 09/15/13 |
| 06/18/13 | 08/17/13 | 09/16/13 |
| 06/19/13 | 08/18/13 | 09/17/13 |
| 06/20/13 | 08/19/13 | 09/18/13 |
| 06/21/13 | 08/20/13 | 09/19/13 |
| 06/22/13 | 08/21/13 | 09/20/13 |
| 06/23/13 | 08/22/13 | 09/21/13 |
| 06/24/13 | 08/23/13 | 09/22/13 |
| 06/25/13 | 08/24/13 | 09/23/13 |
| 06/26/13 | 08/25/13 | 09/24/13 |
| 06/27/13 | 08/26/13 | 09/25/13 |
| 06/28/13 | 08/27/13 | 09/26/13 |
| 06/29/13 | 08/28/13 | 09/27/13 |
| 06/30/13 | 08/29/13 | 09/28/13 |
| 07/01/13 | 08/30/13 | 09/29/13 |
| 07/02/13 | 08/31/13 | 09/30/13 |
| 07/03/13 | 09/01/13 | 10/01/13 |
| 07/04/13 | 09/02/13 | 10/02/13 |
| 07/05/13 | 09/03/13 | 10/03/13 |
| 07/06/13 | 09/04/13 | 10/04/13 |
| 07/07/13 | 09/05/13 | 10/05/13 |
| 07/08/13 | 09/06/13 | 10/06/13 |
| 07/09/13 | 09/07/13 | 10/07/13 |
| 07/10/13 | 09/08/13 | 10/08/13 |
| 07/11/13 | 09/09/13 | 10/09/13 |
| 07/12/13 | 09/10/13 | 10/10/13 |
| 07/13/13 | 09/11/13 | 10/11/13 |

| ANNIV DATE | EPAF DUE - DPM | RAF DUE - DPM |
|---|---|---|
| 07/14/13 | 09/12/13 | 10/12/13 |
| 07/15/13 | 09/13/13 | 10/13/13 |
| 07/16/13 | 09/14/13 | 10/14/13 |
| 07/17/13 | 09/15/13 | 10/15/13 |
| 07/18/13 | 09/16/13 | 10/16/13 |
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| 07/20/13 | 09/18/13 | 10/18/13 |
| 07/21/13 | 09/19/13 | 10/19/13 |
| 07/22/13 | 09/20/13 | 10/20/13 |
| 07/23/13 | 09/21/13 | 10/21/13 |
| 07/24/13 | 09/22/13 | 10/22/13 |
| 07/25/13 | 09/23/13 | 10/23/13 |
| 07/26/13 | 09/24/13 | 10/24/13 |
| 07/27/13 | 09/25/13 | 10/25/13 |
| 07/28/13 | 09/26/13 | 10/26/13 |
| 07/29/13 | 09/27/13 | 10/27/13 |
| 07/30/13 | 09/28/13 | 10/28/13 |
| 07/31/13 | 09/29/13 | 10/29/13 |
| 08/01/13 | 09/30/13 | 10/30/13 |
| 08/02/13 | 10/01/13 | 10/31/13 |
| 08/03/13 | 10/02/13 | 11/1/13 |
| 08/04/13 | 10/03/13 | 11/2/13 |
| 08/05/13 | 10/04/13 | 11/3/13 |
| 08/06/13 | 10/05/13 | 11/4/13 |
| 08/07/13 | 10/06/13 | 11/5/13 |
| 08/08/13 | 10/07/13 | 11/6/13 |
| 08/09/13 | 10/08/13 | 11/7/13 |
| 08/10/13 | 10/09/13 | 11/8/13 |
| 08/11/13 | 10/10/13 | 11/9/13 |
| 08/12/13 | 10/11/13 | 11/10/13 |
| 08/13/13 | 10/12/13 | 11/11/13 |
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| 08/15/13 | 10/14/13 | 11/13/13 |
| 08/16/13 | 10/15/13 | 11/14/13 |
| 08/17/13 | 10/16/13 | 11/15/13 |
| 08/18/13 | 10/17/13 | 11/16/13 |
| 08/19/13 | 10/18/13 | 11/17/13 |
| 08/20/13 | 10/19/13 | 11/18/13 |
| 08/21/13 | 10/20/13 | 11/19/13 |
| 08/22/13 | 10/21/13 | 11/20/13 |

| ANNIV DATE | EPAF DUE - DPM | RAF DUE - DPM |
|---|---|---|
| 08/23/13 | 10/22/13 | 11/21/13 |
| 08/24/13 | 10/23/13 | 11/22/13 |
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| 09/01/13 | 10/31/13 | 11/30/13 |
| 09/02/13 | 11/01/13 | 12/01/13 |
| 09/03/13 | 11/02/13 | 12/02/13 |
| 09/04/13 | 11/03/13 | 12/03/13 |
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| 09/06/13 | 11/05/13 | 12/05/13 |
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